**Section 5.1 – All Subject Areas**

**Footnote 2**:

1. Browsing the SSA Digital Library’s electronic resources by subject is a great place to find important research tools and resources for a specific subject area. The resources listed under each subject heading often include Research Databases and other important resources the library owns.

**Footnote 3:**

1. **Business & Economics**

This subject category includes resources covering business, economics, and statistics. These resources are helpful if you need to research companies, industries, business trends, and economic data.

1. **Facilities Management**

This subject category includes resources covering many aspects of building management. These resources are helpful if you need to research construction manuals, cost data, or building codes and standards.

1. **Information Technology (IT)**

This subject category includes resources covering a vast range of IT-related topics. These resources are helpful if you need to research computer-related terminology, current trends in the IT field, or if you need access to IT electronic books (eBooks).

1. **Law & Government**

This subject category includes resources covering a wide-range of topics within law and government. These resources are helpful if you need to perform legal research, verify official documents, and access court records.

1. **Medical**

This subject category includes resources covering the medical sciences including physiology and psychiatry. These resources are helpful if you need to research physical and mental diseases related to disability claims, verify physician credentials, and Current Procedural Terminology (CPT) codes.

1. **News Sources**

This subject category includes resources that compile news stories from around the globe. These resources are helpful if you need to research SSA-related news, federal news, and congressional news.

1. **Occupations**

This subject category includes resources covering human resource (HR) information and occupational data. These resources are helpful if you need to research federal HR information or search the Dictionary of Occupational Titles (DOT).

1. **Reference (Quick Info)**

This subject category includes resources such as dictionaries, writing style guides, and white and yellow pages information.

1. **SSA Resources**

This subject category includes quick links to other SSA resources and sites.

**Section 6 – Single Subject Area**

1. **Business & Economics**

This subject category includes resources covering business, economics, and statistics. These resources are helpful if you need to research companies, industries, business trends, and economic data.

1. **Facilities Management**

This subject category includes resources covering many aspects of building management. These resources are helpful if you need to research construction manuals, cost data, or building codes and standards.

1. **Information Technology (IT)**

This subject category includes resources covering a vast range of IT-related topics. These resources are helpful if you need to research computer-related terminology, current trends in the IT field, or if you need access to IT electronic books (eBooks).

1. **Law & Government**

This subject category includes resources covering a wide-range of topics within law and government. These resources are helpful if you need to perform legal research, verify official documents, and access court records.

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This subject category includes resources that compile news stories from around the globe. These resources are helpful if you need to research SSA-related news, federal news, and congressional news.

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1. **Reference (Quick Info)**

This subject category includes resources such as dictionaries, writing style guides, and white and yellow pages information.

1. **SSA Resources**

This subject category includes quick links to other SSA resources and sites.

**Section 10 – SSA Digital Reports Archive**

**Footnote 13**: **About SSA Digital Reports**

1. The SSA Digital Reports Archive is a collection of government documents published or funded by SSA that once resided in the SSA Library’s physical space.

**Section 11 – Advanced Search**

**Footnote 2: Advanced Search**

1. You must fill in at least one of the following fields to use the advanced search feature for the digital reports collections. If you fill in more than one field, the fields will be searched together (an “AND” search). For example, if you fill in the Author and the Year Published fields, the returned results will only show the titles published by the author during that year.

**Section 12 – My Resources**

**Footnote 1: My Resources**

1. We are excited to offer you the opportunity to personalize your SSA Digital Library experience through the My Resources page. We understand not all of the resources you need to complete your work will reside on the same page of the SSA Digital Library website. In order to accommodate the diverse research needs of SSA employees, we created the My Resources page so each employee can create an individualized list of favorite resources. It’s easy to start compiling your list of favorite resources; just click on the folder icon next to any page or resource in the SSA Digital Library. Your list of resources will appear below in alphabetical order. Start building your list today!

**Section 13 – Audience-Specific Tool Pages**

**Footnote 1: Introductory Text**

1. **Claims Representatives**

The SSA Digital Library provides access to many resources that field office employees may find useful during the claims process. Our goal is to make it easy for you to find the information you need quickly and efficiently.

1. **Disability Examiners**

The SSA Digital Library provides access to many resources that disability examiners may find useful during the examination process. Our goal is to make it easy for you to find the information you need quickly and efficiently.

1. **Medical Officers**

The SSA Digital Library provides access to a wide range of medicine-related resources. We hope you find this page helpful in identifying the medical resources you need quickly and efficiently.

**Section 14 – Request Access**

**Footnote 1: Request Access**

1. Please use the form below to request access for yourself, or someone else, to one of our resources that require an individual username and password to access the site. Once you submit the request, you can expect to receive a response from us within 72 hours.

**Section 15 – Research Guides**

**Footnote 1: Introductory Text**

1. The SSA Digital Library provides research guides and tutorials for some of our resources to help you navigate them efficiently and effectively.

**Footnote 2: Research Guide Types**

1. **Specialized Guides**

The research guides below were developed by resource vendors and provide general instructions on how to navigate the site. These guides are not intended to be tailored to SSA workloads, but are helpful to those less familiar with these resources.

**Section 16 – Training & Workshops**

**Footnote 1: Introductory Text**

1. Do you or your employees need training for one of our resources? Many of our vendors offer training to SSA employees for no additional charge. Please fill out the request form below to request a training session.

**Section 18 – News Article**

**Footnote 1: Image**

**Footnote 2: HTML Text**

**Welcome to the new Safari**

1. July 8, 2014
2. You’ve probably noticed we’ve made some changes around here,

including a brand new design and sharp new logo.

Safari began more than 13 years ago as “Safari Tech Books Online,” with the promise of replacing the collection of IT and programming reference books on your shelf with something online and searchable. (As the saying goes, “You can’t grep dead trees.”)

But the notion of just having “books online” isn’t particularly novel anymore — and we’re about much more than books these days, with tens of thousands of hours of video courses, exclusive conference sessions, and even audio books. And with leading titles in business, communications, management, design, marketing, leadership, sales, and operations, we’ve got something for everyone in your organization — not just the IT department.

While lots of our customers, especially those working in libraries, are still looking for what is fundamentally a reference database, we know that many others want something a bit different. They aren’t looking up something they already know they want; they’re looking to learn something new or find something interesting to read and watch, suggested to them in the kind of continuous stream we’re all now familiar with from Twitter, Facebook, or Instagram.

As we kept trying to work that kind of serendipity into a reference system, it became clear that we needed to step back and start over. We realized there’s just so much more we could do to help connect people with useful content from deep within books, video courses, and conference sessions.

We’ve been testing out a lot of our ideas and getting fantastic feedback for nearly a year now, through a product we’ve been calling Safari Flow. Those early users have already read more than 30 million pages of text and watched more than 1 million minutes of video, helping us refine the experience along the way. We’ve now folded that into one core offering, called simply “Safari,” and its responsive design and clean reading experience are the foundation of the new Safari interface.

One thing we haven’t changed is the original Safari Books Online for any current customer. Although we’re excited about where we’re going with the reimagined Safari, we’ve taken a page from [the folks at Basecamp](https://signalvnoise.com/posts/3129-launch-the-all-new-basecamp) in making sure anyone who is happy with their existing Safari Books Online account can keep it. Keeping two entirely separate systems running isn’t without its tradeoffs, but we decided it was worth it. If you’re already a Safari Books Online customer and want to try out the new version, you can [start a free trial today](https://www.safaribooksonline.com/#trial). Everything from your current Safari Books Online account will stay as it is, just like you left it.

## What’s new in the new Safari?

We know you’re trying to find the most useful and interesting content, so here are a few of the ways the new Safari does that:

### Integrated Text, Video Training, Conference, and Audio Content

Unlike most other online training companies, we offer a diverse range of perspectives and content types to suit a variety of learning styles. We believe truly mastering a subject means understanding more than just one expert’s opinion on the matter, and that’s why we offer you the choice of many different points of view. We know (because we have the data to back it up) that very few people only watch video courses or only read books or only watch conference sessions. Nearly everyone who joins Safari uses a mix of all the types of content we provide; for example, an engineering manager might need to quickly skim a list of useful performance-review phrases at their desk, but want to take a deep dive into a video course about Android over the weekend and then listen to a conference keynote on the commute to work Monday morning.

Text, video, and audio content is presented together within recommendation pages and search results. For text content, we also show you estimated reading times to help you plan your time investment and track your progress, just like you’re already used to with video and with audio books.

### Personalized Recommendations

We’re all growing familiar with recommendations from services like Netflix and Spotify, but today there aren’t a lot of good options for discovering useful professional content based on your specific interests and history. The most relevant part for you might be a single chapter, clip, or conference talk, not necessarily a whole book or training course.

Based on topics you’ve selected, your own usage behavior, and what’s popular among millions of our other users, we recommend courses, chapters, books, clips, and conference sessions. We also present recommendations categorized by time commitment, so if you’ve got 15 minutes waiting for a train, we’ll help you fill that time with something to make you smarter.

**Section 19 – About the SSA Digital Library**

**Footnote 2: HTML Text**

1. Established in 1936, the SSA library was originally located in Washington, D.C. The SSA Library moved to Baltimore in 1942, and in 1999, the SSA Digital Library was developed as a way to make it easier for library staff to serve SSA employees nationwide.

The SSA Digital Library provides SSA employees access to a diverse collection of information resources essential to achieving the agency’s mission of delivering Social Security services to meet the changing needs of the public.

**Section 20 – Staff**

**Footnote 2: Library Staff Directory**

|  |  |  |
| --- | --- | --- |
| **Name** | **Title/Role** | **Location** |
| Chip Sraver | Director, Office of History, Library, and Duplicating Services | 1357 Annex |
| Deborah Foster | Management Analyst  Password Assistance | 1344 Annex |
| Jim Gernert | Law Librarian  Research Assistance  Password Assistance | 1347 Annex |
| John Hoffman | Library Technician  Newspaper Delivery | 1346 Annex |
| Richard Norris | Library Technician | 1342 Annex |
| Kola Omoshebi | Management Analyst  Password Assistance | 1337 Annex |
| Carrie Sheredos | Management Analyst  Research Assistance  Password Assistance | 1359 Annex |

**Section 21 – FAQ**

**Footnote 3: Questions & Answers**

1. **Resource Access**
   1. **Q**: How do I request access to a resource?

**A:** Please submit a Password Request form for any resource listed in

the dropdown box of the form. If you need access to a resource

that is not listed on the Password Request form, please use the

Contact Us form to request assistance.

* 1. **Q:** How can I obtain a copy of an article from a journal to which the

SSA Digital Library does not subscribe?

**A:** We dedicate a portion of our budget to accommodate the

purchase of individual articles at the request of SSA employees.

Please submit a Journal Article Request form for us to review. All

article requests are subject to review. There are occasions when

we are unable to fulfill requests due to circumstances beyond our

control, but we make every effort to fulfill every request.

1. **Technical Support**
   1. **Q:** How do I reset my password?

**A:** Most of the time, you can reset your password to a resource

using the “forgot password” feature on the resource’s website,

but in some cases this option will not be available. If you are

unable to successfully reset your account using the vendor’s

“forgot password” feature, or experiencing difficulties, please submit

a Password Assistance Request form. We are happy to assist you

in resetting your account.

1. **Research Issues**
   1. **Q:** How do I find electronic resources?

**A:**

* 1. **Q:** Does the website search feature search ALL of the resources in

the SSA Digital Library?

**A:**

1. **Website Support & Feedback**
   1. **Q:** How can I report a problem with a resource?

**A:**

* 1. **Q:** Where can I make a suggestion to the library?

**A:**

**Section 22 – Contact**

**Top Narrative**

1. Do you have a question, comment, or request for the SSA Digital Library? If so, please tell us about it below. We will be sure to respond within 24 hours.

**Section 23 – Confirmation**

**Message**

1. **Thank you. Your request has been submitted.**

We have received your request and will respond within 24 hours. You may also visit our FAQ page for the full list of commonly asked questions and answers.